

ACCOUNTS PAYABLE SUPPLIER HANDBOOK

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INVOICING INSTRUCTIONS

Evaluated Receipts Settlement (ERS)

Evaluated Receipts Settlement (ERS) is an option active for North America region for suppliers who submit a large number of invoices.

Aptiv encourages high volume suppliers to interact with Aptiv using an ERS.

Benefits to the Supplier include:

- Cashflow benefits
 - Invoices always paid on time
 - Invoices are still paid when discrepancies occur
- Increased transparency to payments
 - Payments are scheduled and confirmed upon receipt of goods
 - Discrepancies are immediately communicated upon receipt of goods giving advanced notice to be able to resolve before payment
- Reduced costs
 - Eliminates delivery costs
 - Reduces invoicing / payment issues

To become an ERS Supplier talk to your Aptiv purchasing contact.

PDF invoices

This is Aptiv's preferred method for receiving invoices from Suppliers who submit medium to low volumes of invoices. Suppliers are encouraged to use this method because of the many benefits to both Aptiv and Supplier.

- Immediate transmission of invoices
- Reduced occurrence of lost invoices
- Lower transaction costs

Email PDF invoices directly to Aptiv using the email address listed in the contacts section of this document. When emailing please ensure that:

- Include only one invoice per PDF
- Include only one PDF per email
- File size must be less than 4Mb
- Note: email content will not be read so please do not include any email content

To begin sending PDF invoices, find the appropriate email address in the contact section. For most countries you can start sending your PDF invoices immediately.

If you have any questions about e-Invoicing please contact Aptiv's e-Invoicing team at

e-scanning@aptiv.com

Note: please do not send invoices to this address.

Paper invoices

Suppliers are discouraged from using paper invoices and encouraged to use PDFs where possible because of the many benefits to both Supplier and Aptiv.

Invoices submitted as hard-copy documents sent via mail, post, courier etc. MUST be sent to the correct address.

Billing addresses are provided on every Purchase Order Document and a full listing is provided in this document under the contact section.

PAYMENT / INVOICE QUERIES

Aptiv Supplier portal

Suppliers can access support and transaction information via the Aptiv Supplier Portal at:

<https://supplierportal.aptiv.com>

To register:

• APTIV •

- 1) Contact your Aptiv Buyer to request access
- 2) Your buyer will organise
- 3) You will receive an email inviting you to set-up your account and register.

Once registered on the Aptiv Supplier Portal, Suppliers will, where appropriate and jointly agreed, have the opportunity to access to the various applications hosted on the portal and view their transaction details (deliveries, receipts, payment statuses, etc). Your invoice transactions and invoice statuses can be found under the eAptivPay section of the Aptiv Supplier portal.

Accounts payable helpdesk

Aptiv's accounts payable helpdesks assist with invoice and payment queries that cannot be resolved by the portals. Helpdesks can be contacted by email. Contact details are listed in the contacts section of this document.

Suppliers should raise issues to the appropriate Aptiv team to ensure effective & timely resolution of queries.

Invoice & payment status: Contact **AP Helpdesk**. North American Suppliers log onto eAptivPay or ePayment portals.

Payment remittance information: Contact **AP Helpdesk** if you need your payment remittances emailed to a different address.

Quantity discrepancy: Contact **point-of-receipt** at the receiving site.

Missing shipment on eAptivPay: Contact site **point-of-receipt** if no RECADV is received or shipment is not appearing on eAptivPay.

Price discrepancy: Contact **purchasing buyer**.

INVOICE REQUIREMENTS

In all cases the following requirements apply to PDF & hard copy invoices. Failure to comply with these requirements may result in payment delays and/or return of invoices to Suppliers.

1. Vendor Legal Name.
2. Vendor's Registered Address.
3. Vendor's Tax Identification Number.
4. Vendor's invoice number. It is preferred that this number does not contain any special characters such as -, /, _, etc.
5. Invoice date. Accurate invoice date and within 5 days of invoice submission date.
6. Correct Aptiv customer (Bill-To) name and Aptiv GST/VAT/Tax Identification number.
 - (a) Aptiv requires Purchase Orders / Schedule Agreements for all goods and services. Aptiv Purchase Orders are available as PDF documents. If you do not receive this, please request one from the person placing the order.
8. Delivery Note number on invoices for goods. Delivery number must exactly match the delivery number on your ASN (Advance Shipping Notification)
9. Description of the goods or services. Where possible, the same description as on the Purchase Order should be used.
10. Quantity of the goods or services. This should match the delivered quantity.
11. Unit of measurement. In the same units as the Purchase Order.
12. Unit price. In the same currency as the Purchase Order.
13. Total amount excluding tax. In the same currency as the Purchase Order.



14. Tax amount. In the same currency as the Purchase Order.

15. Total amount including tax. In the same currency as the Purchase Order.

16. Shipment number. For freight and custom charges.

17. Delivery address. The address to which goods are delivered or at which services are provided. Note

(a) Invoices should not include additional charges that are not on the Purchase Order. If there are additional charges, please agree a billing procedure with the Aptiv contact, request an additional Purchase Order and invoice separately.

(b) Only invoices will be paid. Statements, delivery tickets, pro-forma invoices or other documents will not be processed for payment without prior approval from Aptiv.

(c) In certain countries, supplier invoices may be required to include additional information. Suppliers are expected to understand and follow applicable invoice format requirements.

INVOICE DISPUTES

Any dispute in price or quantity must be supported by credit note. The invoice will remain unpaid until the dispute is resolved.

Credit notes should quote a reason for the credit, the original invoice number, Purchase Order number, Return Order (RMA form number for goods return) that they refer to.

Any credit note that does not quote these numbers may be deducted from your next payment and the invoice it relates to may remain unpaid.



INVOICE SUBMISSION ADDRESSES & CONTACT INFORMATION

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
Austria	5550	Aptiv Services Austria GPD. GmbH & Co. KG Industriestr. 1, 7503 Grosspeterdorf, Oesterreich	e-austria.scanning.5550@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv.com	
	5H40	Aptiv Mobility Services Austria MAT. GmbH Stallhofner Straße 4 5230 Mattighofen	Matt.fibu@aptiv.com	Aptiv Mobility Services Austria MAT. GmbH Stallhofner Straße 4 5230 Mattighofen		
China	4050 (DAT3)	Name: Aptiv Electronics (Suzhou) Co.,Ltd Address: 123 Changyang Street, Suzhou, Jiangsu	PDF with Invoice Currency: Not CNY e-fcy.scanning.4050@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com	Aptiv GBS AsPac Scanning Center 1st Floor, Plant 3, 123 Changyang Street, SIP, Suzhou, Jiangsu, P. R. 215126 China 单位名称: 安波福亚太区财务共享中心 文档扫描中心 中国江苏省苏州工业园区长阳街 123 号 3 厂办公楼一楼 215126 邮编: 215126 联系人: 钱颖 联系电话: 0512-6263 6598	China.ap.helpdesk@aptiv.com 0512-6263 6598	See country specific details in appendix for further invoicing information
	4420 SH	Aptiv Electrical Centers (Shanghai) Co., Ltd Address: No 200, Yuan Guo Road, Anting, Jiading District, Shanghai, China, 201814	PDF with Invoice Currency: Not CNY e-fcy.scanning.4420@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			
	4420 WHN	APTIV ELECTRICAL CENTERS SHANGHAI CO., LTD WUHAN BRANCH Address: No. 10, Checheng East Road, Wuhan Economic and Technological Development Zone China 430070	PDF with Invoice Currency: Not CNY e-fcy.scanning.4420WHN@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			



Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
	4341	Aptiv Connection Systems (Nantong) Ltd Address: No.9 Hebin Road, Tongzhou Economic Development Zone, Nantong, Jiangsu, China, 226300	PDF with Invoice Currency: Not CNY e-fcy.scanning.4341@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			
	4C50	Aptiv Connections Systems Wuhan Company Limited Address: 103-176 Commercial Building, XiaoJunShan Community, Junshan Street, Wuhan Economic and Technological Development Zone, Wuhan City, Hubei Province.	PDF with Invoice Currency: Not CNY e-fcy.scanning.4C50@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			
	4C60	Aptiv (Changshu) Technology Company Limited Address: No. 2, Yunshen Road, Southeast Sub-district	PDF with Invoice Currency: Not CNY e-fcy.scanning.4C60@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			
	4850	Aptiv (China) Holding Company Limited Address: No 118 De Lin Rd, Waigaoqiao Free Trade Zone Pudong, Shanghai	PDF with Invoice Currency: Not CNY e-fcy.scanning.4850@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			
	4E80	Aptiv (Suzhou) Enterprise Management Co Ltd Address: 2nd Floor, Building 18, No. 123, Changyang Street, Suzhou Industrial Park, Suzhou	PDF with Invoice Currency: Not CNY e-fcy.scanning.4E80@aptiv.com PDF with Invoice Currency: CNY			



Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
		Area, China (Jiangsu) Pilot Free Trade Zone, 215000	china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			
	4970	APTIV (China) Technology Company Limited Address: No 118 De Lin Rd, Waigaoqiao Free Trade Zone Pudong, Shanghai	PDF with Invoice Currency: Not CNY e-fcy.scanning.4970@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			
	4240	APTIV SHANGHAI INTERNATIONAL MANAGEMENT COMPANY LTD Address: No 60, Yuan Guo Road, Anting, Jiading District, Shanghai, China, 201814	PDF with Invoice Currency: Not CNY e-fcy.scanning.4240@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			
	4910 EJV	Aptiv Electric Systems Co. Ltd. Address: No 60, Yuan Guo Road, Anting, Jiading District, Shanghai, China, 201814	PDF with Invoice Currency: Not CNY china.scanning.kodaksc@aptiv.com PDF with Invoice Currency: CNY china.domestic.scanning.kodaksc@aptiv.com			
	4910 CQ	Aptiv Electric Systems Co. Ltd. Chongqing branch Address: B01-1, TONGXING INDUSTRY PARK, CAIJIAGANG TOWN BEIBEI DISTRICT CR:3114930401 CHONGQING CITY 400700 CHINA	XML with Invoice Currency: CNY china.domestic.ofd.sps@aptiv.com			
	4910 JX	Aptiv Electric Systems Co. Ltd. Jiaxing branch Address: No.660, Kanghe Road, Xiuzhou District, Jiaxing City, Zhejiang Province, China				
	4910 WHN	Aptiv Electric Systems Co. Ltd. Wuhan branch Address: NO.169 Quanli North Road Wuhan				



Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
		Economic & Technical District , Wuhan, 430056				
	4910 CD	Aptiv Electric Systems Co. Ltd. Chengdu branch Address: No.400, Nansi Road, Econ and Tech Development Zone, Chengdu City, Sichuan Province, China				
	4910 WHU	Aptiv Electric Systems Co. Ltd. Wuhu branch Address: NO.1 QIPEI ROAD,YIJIANG DISTRICT , 241000 WUHU CHINA				
	4910 YT	Aptiv Electric Systems Co. Ltd. Yantai branch Address: NO. 980 YONGDA STREET,FUSHAN DISTRICT,YANTAI, SHANGDONG 265500.CHINA				
	4910 A11	Aptiv Electric Systems Co. Ltd., Shanghai plant Address: No 8- B,TaiBo Road, Anting, Jiading District ,Shanghai, China				
	4910 CC	Aptiv Electric Systems Co. Ltd. Changchun branch Address: No.1318, Wenzhou Street Economic and Technological Develop Zone ,Changchun City, Jilin Province, China				
	4910 BC	Aptiv Electric Systems Co. Ltd. Baicheng branch Address: No.1365 Development Street, Baicheng, Jilin, China 137000				
	4910 TJ	Aptiv Electric Systems Co. Ltd. Tianjin branch Address: No.10, Quanming Road, Wuqing District, Tianjin, China				



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	4910 JM	Aptiv Electric Systems Co. Ltd. Jiangmen branch Address: Building 2, No. 86 Yunqin Road, Jiangmen High-Tech Zone, Guangdong province. 52900. China				
	4910 JZ	APTIV ELECTRIC SYSTEMS CO LTD JINGZHOU BRANCH Address: No.9 Shenzhen Avenue Jingzhou 434001 Jingzhou China				
	4910 Taiyun	APTIV ELECTRIC SYSTEMS CO., LTD TAIYUN BRANCH Address: Building #1,4,7, No. 100, Tai Yun Road, Anting, Jiading District, Shanghai, 201814				
	4910 Changlong	APTIV ELECTRIC SYSTEMS CO., LTD CHANGLONG BRANCH Address: No.588 Dewang Road, China-ROK (Changchun) International Cooperation Demonstration Zone, Changchun				
China	4A80	Aptiv Connection Systems Yancheng Company Limited Address: 1-Ganjiang East Road, Yancheng City, Jiangsu P.R. 224000, China	PDF/XML: lu.li@aptiv.com	Aptiv Connection Systems Yancheng Company Limited 1-Ganjiang East Road, Yancheng City, Jiangsu P.R. 224000, China 单位名称: 安波福连接器系统（盐 城）有限公司 中国江苏省盐城市盐南高新区赣江东 路 1 号 邮编: 224000 联系人: 李露 联系电话: 0515-89905001	lu.li@aptiv.com	

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Czech Republic	5860	Aptiv Services Czech SRO Cechova 235, 29401 Bakov nad Jizerou , Czech Republic	e-czech.scanning.5860@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv.com	
France	6000	Aptiv Holdings France SAS ZI des Longs Réages, 28230 Epernon	<u>e-france.scanning.599@aptiv.com</u>	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d	emea.accounts.payable@aptiv.com	
	5G90	Aptiv Services 2 France Zi des Longs Reages, BP 25 28230 Epernon	e-france.scanning.05g9@aptiv.com	Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv.com	
Germany	Nuernberg 5291 (DE66, DE68)	APTIV Services Deutschland GmbH Werk IDI Nuernberg Am Technologiepark1 D-42119 WUPPERTAL	e-germany.scanning.5291@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv.com	
	Megamos/ Osberghaus en 5291 (DE32)	APTIV Services Deutschland GmbH Werk Engelskirchen-Osberghausen Am Technologiepark1 D-42119 WUPPERTAL				
	Augsburg, WH 5291 (DE50)	APTIV Services Deutschland GmbH AS & UX (C/O Hellmann Int.Sped.GmbH & Co. KG) Werk Augsburg WH Am Technologiepark1 D-42119 WUPPERTAL				

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
	Langenlonsheim 5291 (DE38)	APTIV Services Deutschland GmbH Werk Langenlonsheim Am Technologiepark1 D-42119 WUPPERTAL				
	Megamos/BOMIG Indirect 5291 (DE34)	APTIV Services Deutschland GmbH Werk Wiehl Am Technologiepark1 D-42119 WUPPERTAL				
	Wiehl-Bomig 5291	Aptiv Services Deutschland GmbH Albert-Einstein-Strasse 5 51674 Wiehl-Bomig				
	Hildesheim 5291 (DE67)	APTIV Services Deutschland GmbH Werk Hildesheim Am Technologiepark1 D-42119 WUPPERTAL				
	Wuppertal 5291 (DE95)	APTIV Services Deutschland GmbH Wuppertal Am Technologiepark1 D-42119 WUPPERTAL				
	Neumarkt 5292 (G080)	APTIV Services Deutschland GmbH Werk Wuppertal / Neumarkt Am Technologiepark1 D-42119 WUPPERTAL	e-germany.scanning.5297@aptiv.com			
	Rüsselsheim 5292 (G0DE)	APTIV Services Deutschland GmbH Werk Wuppertal / Rüsselsheim Am Technologiepark1 D-42119 WUPPERTAL				



Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
	Muenchen 5292	APTIV Services Deutschland GmbH Werk Muenchen Am Technologiepark1 D-42119 WUPPERTAL				
	Wolfsburg 5292 (G4DE)	APTIV Services Deutschland GmbH Werk Wolfsburg Am Technologiepark1 D-42119 WUPPERTAL				
	Stuttgart 5292 (G0DE)	APTIV Services Deutschland GmbH Werk Stuttgart Am Technologiepark1 D-42119 WUPPERTAL				
	Nuernberg 5292 (G086, G087, G088, G089)	Aptiv Services Deutschland GmbH Werk Nuernberg Am Technologiepark1 D-42119 WUPPERTAL				
Honduras	7081 (INDIRECT)	Aptiv Services Honduras S de RL de CV Green Valley Industrial Park, Km. 23 Carretera a Occidente Quimistan, Sta Barbara	Fap-dcs-mvl-trade@aptiv.com		aptiv.ap.us@aptiv.com	Non-Physical (Service, Shipping) Tooling
Honduras	7081 (DIRECT)	Aptiv Services Honduras S de RL de CV Green Valley Industrial Park, Km. 23 Carretera a Occidente Quimistan, Sta Barbara	Self Billing	Send to local Site Contact	aptiv.ap.us@aptiv.com	Physical / Material Send Packaging Slip / Bill of lading (no invoice needed)
Hungary	5750 (H004)	Aptiv Services Hungary Kft AS&UX Division, Zanati ut. 29/A, 9700 Szombathely, Hungary	e-hungary.scanning.5750@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv.com	

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	5751 (HU85)	Aptiv Services Hungary Kft SPS Division, Zanati ut. 29/A, 9700 Szombathely, Hungary	e-hungary.scanning.5751@aptiv.com			
	5G71	Aptiv Connection Systems Hungary Kft Buzavirag U.13 , 2800, Tatabanya, Hungary	e-hungary.scanning.5g70@aptiv.com		emea.accounts.payable@aptiv.com	
	5753 (HU04)	Aptiv Services (Ireland) Ltd AS&UX (5753) 5 Hanover Quay DUBLIN 2 D02 VY79 Ireland Hungarian VAT No. 30517262-2-51 Intra-Community VAT No. HU30517262	<u>e-hungary.scanning.5753@aptiv.com</u>		emea.accounts.payable@aptiv.com	
	YHU8	Aptiv Services (Ireland) Limited CS (YHU8) 5 Hanover Quay DUBLIN 2 D02 VY79 Ireland Hungarian VAT No. 30517262-2-51 Intra-Community VAT No. HU30517262	<u>e-hungary.scanning.YHU8@aptiv.com</u>		emea.accounts.payable@aptiv.com	
	YHU7	Aptiv Services (Ireland) Limited CS (YHU7) 5 Hanover Quay DUBLIN 2 D02 VY79 Ireland Hungarian VAT No. 30517262-2-51 Intra-Community VAT No. HU30517262	<u>e-hungary.scanning.YHU7@aptiv.com</u>		emea.accounts.payable@aptiv.com	
India	4101 (IN07) AS&UX	Aptiv Components India Pvt. Ltd. A 22, SIPCOT Indl. Growth Center, Oragadam, Sriperumbudur Taluk, Kanchipuram District -602105, Tamil Nadu	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Components India Pvt. Ltd. A 22, SIPCOT Indl. Growth Center, Oragadam, Sriperumbudur Taluk, Kanchipuram District -602105, Tamil Nadu	muthamizhbalan.k@aptiv.com	

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	4102 (IN09) EDS	Aptiv Components India Pvt. Ltd. Plot No.-7, Sector-6, Dharuhera Indl. Area, Dist.-Rewari -122106 Haryana	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Components India Pvt. Ltd. Plot No.-7, Sector-6, Dharuhera Indl. Area, Dist.-Rewari -122106 Haryana	Payment.advice.India.EDS@ap tiv.com	
	4102 (IN10) EDS	Aptiv Components India Pvt. Ltd. B-3, Indospace Rohan Industrial Park, Gat No-428, Village-Mahalunge (I), Off Chakan Talegaon Road, Chakan, Taluka- Khed, Distt. Pune -410501 Maharashtra	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Components India Pvt. Ltd. B-3, Indospace Rohan Industrial Park, Gat No-428, Village-Mahalunge (I), Off Chakan Talegaon Road, Chakan, Talik Khed, Distt. Pune -410501 Maharashtra	Payment.advice.India.EDS@ap tiv.com	
	4102 (IN11) EDS	Aptiv Components India Pvt. Ltd., S.No. 19, SH-48 Vandalur-Walajabad Highway, Varanavasi Village, Walajabad Taluk, Kanchipuram District, Tamil Nadu-631604	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Components India Pvt. Ltd., S.No. 19, SH-48 Vandalur-Walajabad Highway, Varanavasi Village, Walajabad Taluk, Kanchipuram District, Tamil Nadu-631604	Payment.advice.India.EDS@ap tiv.com	
	4102 (IN12) EDS	Aptiv Components India Pvt. Ltd. B-100, Unit-C, Indospace Rohan Industrial and Logistics Park , Chakan I Phase II, Rohan City scape Pvt Ltd, Gat No. 450, Village-Mahalunge (I), Off Chakan Talegaon Road, Chakan, Taluka-Khed, Distt. Pune -410501, Maharashtra	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Components India Pvt. Ltd. B-100, Unit-C, Indospace Rohan Industrial and Logistics Park , Chakan I Phase II, Rohab City scape Pvt Ltd, Gat No. 450, Village-Mahalunge (I), Off Chakan Talegaon Road, Chakan, Talik Khed, Distt. Pune -410501, Maharashtra	Payment.advice.India.EDS@ap tiv.com	

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	4102 (IN13) EDS	Aptiv Components India Pvt. Ltd. 124, Vallam A Village, Sriperumbudur Taluk, Kanchipuram District-602105, Tamil Nadu	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Components India Pvt. Ltd. 124, Vallam A Village, Sriperumbudur Taluk, Kanchipuram District-602105, Tamil Nadu	Payment.advice.India.EDS@ap tiv.com	
	4102 (IN14) EDS	Aptiv Components India Pvt. Ltd. Phase-I, 10th Floor, Unit No 1 & 4 Tower A, Nalanda Shelter Pvt. Ltd. SEZ. RGIP, Hinjewadi Road, Hinjewadi, Pune, Maharashtra, 411057	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Components India Pvt. Ltd. Phase-I, 10th Floor, Unit No 1 & 4 Tower A, Nalanda Shelter Pvt. Ltd. SEZ. RGIP, Hinjewadi Road, Hinjewadi, Pune, Maharashtra, 411057	Payment.advice.India.EDS@ap tiv.com	
	4381 (IN15) CS	Aptiv Connections Systems India Pvt. Ltd. (Manufacturing Plant) Building Number 60/ A & 60/B, Ward 7, Arakkunnam - Pulikkamali Road, Arakkunnam Post, Mulanthuruthy, Ernakulam District PIN 682 313	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Connections Systems India Pvt. Ltd. (Manufacturing Plant) Building Number 60/ A & 60/B, Ward 7, Arakkunnam - Pulikkamali Road, Arakkunnam Post, Mulanthuruthy, Ernakulam District PIN 682 313	meghana.baburaj@aptiv.com asha.rajan@aptiv.com	
	4381 (IN16) CS	Aptiv Connections Systems India Pvt. Ltd. (Tooling Centre India) Building Number 60/ A & 60/B, Ward 7, Arakkunnam - Pulikkamali Road, Arakkunnam Post, Mulanthuruthy, Ernakulam District PIN 682 313	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Connections Systems India Pvt. Ltd. (Tooling Centre India) Building Number 60/ A & 60/B, Ward 7, Arakkunnam - Pulikkamali Road, Arakkunnam Post, Mulanthuruthy, Ernakulam District PIN 682 313	meghana.baburaj@aptiv.com asha.rajan@aptiv.com	

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
	4381 (IN17) CS	Aptiv Connections Systems India Pvt. Ltd (Chennai Engineering Center, Unit-1) Ground Floor, Block-3, DLF IT Park (IT/ITES/SEZ), No.1/124, Shivaji Garden, Nandambakkam P.O., Chennai - 6000089 Tamil Nadu	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Connections Systems India Pvt. Ltd (Chennai Engineering Center, Unit-1) Ground Floor, Block-3, DLF IT Park (IT/ITES/SEZ), No.1/124, Shivaji Garden, Nandambakkam P.O., Chennai - 6000089 Tamil Nadu	meghana.baburaj@aptiv.com asha.rajan@aptiv.com	
	4381 (IN18) CS	Aptiv Connections Systems India Pvt. Ltd. (Chennai Engineering Center, Unit-2) Third Floor, Block-3, DLF IT Park (IT/ITES/SEZ), No.1/124, Shivaji Garden, Nandambakkam P.O., Chennai - 6000089 Tamil Nadu	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Connections Systems India Pvt. Ltd. (Chennai Engineering Center, Unit-2) Third Floor, Block-3, DLF IT Park (IT/ITES/SEZ), No.1/124, Shivaji Garden, Nandambakkam P.O., Chennai - 6000089 Tamil Nadu	meghana.baburaj@aptiv.com asha.rajan@aptiv.com	
	4102 (IN89) AS&UX	Aptiv Components India Pvt. Ltd. (India HQ) Plot No.-7, Sector-6, Dharuhera Indl. Area, Dist.-Rewari -122106 Haryana	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Components India Pvt. Ltd. (India HQ) Plot No.-7, Sector-6, Dharuhera Indl. Area, Dist.-Rewari -122106 Haryana	Pradeep.Kumar@aptiv.com	
	4101 (IN98) AS&UX	Aptiv Components India Pvt. Ltd. (Technical Centre India) SEZ unit, BTG, unit- 104, 1st, 7th & 8th floor at C1 block, 7th & 8th floor at C2 block, Brigade tech garden, Kundalahalli village, Broke fields, Bengaluru -560037, India.	User Name/ Email id as captured in each line item in the respective Purchase Order	Aptiv Components India Pvt. Ltd. (Technical Centre India) SEZ unit, BTG, unit- 104, 1st, 7th & 8th floor at C1 block, 7th & 8th floor at C2 block, Brigade tech garden, Kundalahalli village, Broke fields, Bengaluru -560037, India.	praveen.s@aptiv.com	

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
Ireland	5H20 (5H50/5H60)	Aptiv Global Operations Limited 5 Hanover Quay, Grand Canal Dock, Dublin 2, Ireland	e-ireland.scanning.5H50@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	
	ASIL (HU04, 5753)	Aptiv Services (Ireland) Limited AS&UX (5753) 5 Hanover Quay, Dublin, Ireland	e-hungary.scanning.5753@aptiv.com		emea.accounts.payable@aptiv. com	
	ASIL (YH70, YHU7)	Aptiv Services (Ireland) Limited CS (YHU7) 5 Hanover Quay, Dublin, Ireland	e-hungary.scanning.YHU7@aptiv.com		emea.accounts.payable@aptiv. com	
Italy	5720	Aptiv Services Italia S.r.l Via Torino 166 Borgata, 10097 Paradiso Collegno TO, Italy	<u>e-italy.scanning.5720@aptiv.com</u>	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	Local suppliers to deliver invoices through governmental portal as per country regulations
	5H1	Aptiv Connection Systems Services Italia SPA Strada del Franncese 137, 10156 Torino		Aptiv Connection Systems Services Italia SPA Strada del Franncese 137, 10156 Torino	amministrazione@aptiv.com	
Japan	4950	Aptiv Mobility Services Japan, Ltd. Daichi Ito Building 11F,1-24-13 Asahi-cho,Atsugi- shi,Kanagawa,243-0014 Japan	Scanning Center, AP China china.scanning.kodaksc@aptiv.com	1. Toyota office :COMO square west 3F, 2-160 Kitamachi, Toyota-shi, Aichi, Japan, Zip code:471-0027 2. Atsugi office :Daichi Ito Building 11F,1-24-13 Asahi-cho, Atsugi-shi, Kanagawa, Japan, Zip code:243- 0014	japan.ap.helpdesk@aptiv.com	According to the different suppliers, the hard copy invoices receive address is Toyota office and Atsugi office.

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
Korea	EMZ496	Aptiv Korea LLC., LTD.CS 2302 Yongdudaero, Giheung-Gu Yongin Gyeonggi-Do 16920 South Korea	Scanning Center, AP China china.scanning.kodaksc@aptiv.com	2302 Yongdudaero, Giheung-Gu Yongin Gyeonggi-Do 16920 South Korea	korea.ap.helpdesk@aptiv.com	
	E00439	Aptiv Connection Systems Korea LLC, 3 Hyundaikia Ro Paltan Myeon 18576 Hwaseong South Korea	sol-yi.yu@aptiv.com	3 Hyundaikia Ro Paltan Myeon 18576 Hwaseong South Korea	korea.ap.helpdesk@aptiv.com	
	4A60	KUM LLC 17, Yangdeungnonggonggil, Sangbuk- myeon, Ulju-gun, Ulsan, Republic of Korea, 44908	hye.yeon.kim@aptiv.com	17, Yangdeungnonggong-gil, Sangbuk-myeon, Ulju-gun, Ulsan, Republic of Korea, 44908	korea.ap.helpdesk@aptiv.com	
	4391	Aptiv Connection Systems Korea LLC 154-30, Asanvalleyjungang-ro, Dunpo-myeon, Asan-si, Chungcheongnam-do, Republic of Korea,	4391krap@aptiv.com	154-30, Asanvalleyjungang-ro, Dunpo-myeon, Asan-si, Chungcheongnam-do, Republic of Korea,	korea.ap.helpdesk@aptiv.com	2305 2308
		Aptiv Connection Systems Korea LLC 17 YANGDEUNGNONGGONG- GIL, SANGBUK-Mn, ULJU-GUN , Ulsansi , Republic of Korea,	4391krap@aptiv.com	17 YANGDEUNGNONGGONG-GIL, SANGBUK-Mn, ULJU-GUN , Ulsansi , Republic of Korea,	korea.ap.helpdesk@aptiv.com	2307
	4A60	KOR KUM LLC 17, Yangdeungnonggong-gil, Sangbuk-myeon, Ulju-gun, Ulsan, Republic of Korea, 44908	4A60krap@aptiv.com	17, Yangdeungnonggong-gil, Sangbuk-myeon, Ulju-gun, Ulsan, Republic of Korea, 44908	korea.ap.helpdesk@aptiv.com	2310
		KOR KUM Duseo 1 Plant 20, Jeoneupnonggong-Gil, Duseo- Myeon, Ulju-Gun, 44911 Ulsan	4A60krap@aptiv.com	20, Jeoneupnonggong-Gil, Duseo- Myeon, Ulju-Gun 44911 Ulsan	korea.ap.helpdesk@aptiv.com	2311 2314
		KOR KUM Duseo 2 Plant 53, Jeoneupnonggong-Gil, Duseo- Myeon, Ulju-Gun, 44911 Ulsan	4A60krap@aptiv.com	53, Jeoneupnonggong-Gil, Duseo- Myeon, Ulju-Gun, 44911 Ulsan	korea.ap.helpdesk@aptiv.com	2312
		KOR KUM LLC Chungju Plant 47, Giopdosshi 2-ro, Daesowon- myeon, Chungju-si, Chungcheongbuk-do, Republic of Korea	4A60krap@aptiv.com	47, Giopdosshi 2-ro, Daesowon- myeon, Chungju-si, Chungcheongbuk-do, Republic of Korea	korea.ap.helpdesk@aptiv.com	2313
	4A70	KUMAP Co, Ltd. 1838, Unbuk-ro, Bagan-myeon, Yeongcheon-si, Gyeongsangbuk- do, Republic of Korea, 38907	4A70krap@aptiv.com	1838, Unbuk-ro, Bagan-myeon, Yeongcheon-si, Gyeongsangbuk-do, Republic of Korea, 38907	korea.ap.helpdesk@aptiv.com	2315 2316

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
Luxemburg	5E20, 5F10, 5E96	Aptiv International Operations Luxembourg S.à.r.l 12C rue Guillaume J. Kroll, L-1882 Luxembourg	e-luxemburg.scanning.5e2@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv.com	
	5630	Aptiv Latin America Holdings (Luxembourg) S.à.r.l 12C rue Guillaume J. Kroll, L-1882 Luxembourg	e-luxemburg.scanning.5630@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv.com	
Macedonia	Skopje, Macedonia (DEMK, MK01)	Aptiv Services Macedonia Dooel Skopje D.O.O.E.L. 1 22/1, ST. TEHNOLOSKA IND. RAZVOJNA ZONA Skopje, Ilinden, MK 1041	e-macedonia.scanning.5b51@aptiv.com	Attention Accounts Payable Aptiv Services Macedonia Dooel Skopje 1 22/1, ST. TEHNOLOSKA IND. RAZVOJNA ZONA Skopje, Ilinden, MK 1041	emea.accounts.payable@aptiv.com	ATTENTION! Foreign suppliers starting 13 th /Jan/2025 should send their documents to below addresses: e-macedonia.scanning.5b51@aptiv.com and mk-archive@aptiv.com
Mexico	7200	Alambrados y Circuitos Eléctricos S. de R.L. de C.V. Tax ID ACE8406155H2	Mexican suppliers load your electronic invoices into https://aptiv.redcofidi.mx/Account/Logi n.aspx	Foreign supplier send your invoices to juarez.aptiva.mxacctspay.receptionar ea@aptiv.com	cdjuarez.aptivaaccounts payable e.helpdesk@aptiv.com US (915) 225-2850 MX 656-257-1410	
	7310	Centro Técnico Herramental S.de R.L. de C.V. Tax ID CTH8604161S5				



Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
	7240	Aptiv Contract Services Nuevo Laredo S. de R.L. de C.V. Tax ID DAA960101CD8				
	7430	Aptiv Contract Services S. de R.L. de C.V. Tax ID DAS9602138C0				
	7020	Aptiv Contract Services Zacatecas S. de R.L. de C.V. Tax ID DCA960101J53				
	7520	Aptiv HoldinFs México S. de R.L. de C.V. Tax ID DCO9812074I6				
	7230	Aptiv Contract Services Tamaulipas S. de R.L. de C.V. Tax ID DDE850531NI2				
	7260	Aptiv Contract Services Noreste S. de R.L. de C.V. Tax ID DEC981016HS9				
	7040	Aptiv Contract Services Matamoros S. de R.L. de C.V. Tax ID DIS960101L12				
	7770	Aptiv Contract Services de México S. de R.L. de C.V. Tax ID DME0003092P2				
	7290	Productos Delco de Chihuahua S. de R.L de C.V. Tax ID PDC9009286Z8				
	7100	Río Bravo Eléctricos S. de R.L. de C.V. Tax ID RBE790127UE8				

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
Morocco	6070	APTIV SERVICES MAROC KM 7 ROUTE NATIONALE 1 90100 TANGER Morocco	e-morocco.scanning.6070@aptiv.com	APTIV SERVICES MAROC KM 7 ROUTE NATIONALE 1 90100 TANGER Morocco	emea.accounts.payable@aptiv. com	
	6100	APTIV SERVICES TANGER Zone franche D'exportation De Tanger ILOT 53 LOTISSEMENT N 1 90090 TANGER Morocco	e-morocco.scanning.6100@aptiv.com			
	6020	APTIV SERVICES KENITRA 30 LOTISSEMENT ATLANTIC FREE ATLANTIC FREE LOTISSEMENT 30 ET 31, 14026 AMEUR SEFLIA Kenitra Morocco	e-morocco.scanning.6020@aptiv.com			
	6060	APTIV SERVICES MEKNES LOT UL 1 AXE 1 AXE A AGROPOLIS BUSINESS PARK 50000 MEKNES Morocco	e-morocco.scanning.6060@aptiv.com			
	6040 (MA50/MA51)	Aptiv Services Morocco LOTS N 33, Zone Franche d'exportation de Tanger TECH Commune Aouama 34 ET 35 Prefecture Tanger- Assilah 60260355/ 003445574000068	e-morocco.scanning.6040@aptiv.com			
	6200	APTIV SERVICES OUJDA LOT, INDUSTRIELLE DOUJDA 157 ZONE DACCELERATION 60000 OUJDA Morocco	e-morocco.scanning.6200@aptiv.com			
	6030	Aptiv Connection Systems Morocco SAS Tanger Automotive City Lot N 170 Zone Franche 90000 Tanger-Maroc	AP.ACSM@aptiv.com /Samia.Khtatbi@aptiv.com		AP.ACSM@aptiv.com	

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
Netherlands	5699	Aptiv Services Netherlands B.V. Vanadiumweg 11 C 3812 PX Amersfoort NETHERLANDS	e- netherlands.scanning.5699@aptiv.com		emea.accounts.payable@aptiv. com	
Poland	Gdansk 5C51 (PL02)	Aptiv Services Poland S.A. Podgórk Tynieckie 2 30-399 Kraków NIP 6840001364 Oddział Gdańsk Ul. Nowatorów 20 80-298 Gdańsk	e-poland.scanning.5580@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	
	Jelesnia 5C52	Aptiv Services Poland S.A. Ul. Suska 156, 34-340 Jelesnia	e-poland.scanning.5a60@aptiv.com			
	Krakow 5C54	Aptiv Services Poland S.A. ul. Podgórk Tynieckie 2, 30-399 Kraków	e-poland.scanning.5c50@aptiv.com			
Portugal	Braga (5500) (PT01)	Aptivport services SA Braga CC5500 , Rua Max Grundig 1 , 4705 – 820 Braga	e-portugal.scanning.550@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	Suppliers wishing to begin sending Soft Copy invoices to Portugal sites must email e- scanning@aptiv.com for instructions
	5230	Aptivport services SA Polo Tecnológico de Lisboa , Rua António Champalimaud Lot. 4 , 1600-514 Lisboa (Portugal) or Zona Industrial - Rua G, 6001-909 Castelo Branco (Portugal)	e-portugal.scanning.5230@aptiv.com		emea.accounts.payable@aptiv. com	
Romania	5F70	Aptiv Technology Services & Solutions S.R.L. Str. Garii, Nr.11, 305600 , Loc. Sannicolau Mare, Jud. Timis , Romania	e-romania.scanning.5f70@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	Local suppliers to deliver invoices through governmental portal as per country regulations

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
	5870	Delphi Packard Moldova Noua Str. Nicolae Balcescu. Nr. 118, 325500 , Loc. Moldova Noua, Jud. Caras-Severin , Romania	ro.scanning.krakowbp@aptiv.com			
Serbia	5D90	Aptiv Mobility Services d.o.o.Novi SAD Novi Sad Privrednikova 20 , Novi Sad 21000 , SERBIA	e-serbia.scanning.5d90@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	
Serbia	5H90	Aptiv Contract Services d.o.o Leskovac Zelena Zona Prva 1 4 16000 Leskovac	e-serbia.scanning.5h90@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	Local suppliers to deliver invoices through governmental portal as per country regulations
Singapore	Singapore (DD22, DD30)	Aptiv Safety & Mobility Services Singapore Pte. Ltd. ELECTRONICS and SAFETY (DD22), 501 ANG MO KIO INDUSTRIAL PARK 1 , SINGAPORE SG 569621	e-singapore.scanning.4070@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland		Suppliers wishing to begin sending Soft Copy invoices to Singapore sites must email e- scanning@aptiv.com for instructions
Slovakia	5310	Delphi Slovensko s.r.o. Cacovska Cesta 1447/1 SK 905 01 Senica Slovakia VAT ID: SK2020282979	e-slovakia.scanning.5310@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
Spain	5010	Aptiv S&P Mobility Services Spain S.L. Poligono Landaben Calle A, 31012 Pamplona, Spain	e-spain.scanning.5300@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	
Sweden	5C10	APTIV CONTRACT SERVICES SWEDEN AB Möndalsvägen 36-38 Box 14044 400 20 Göteborg Sweden VAT: SE556541777001	e-sweden.scanning.5c1@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv. com	
Switzerland	6A20	Aptiv Technologies AG Spitalstrasse 5 8200 Schaffhausen Switzerland VAT CHE-402.608.953	e- switzerland.scanning.6A20@aptiv.com		emea.accounts.payable@aptiv. com	
	6A30	Aptiv Technologies Holding AG Pestalozzistrasse 2 CH-8200 Schaffhausen Switzerland VAT CHE-252.424.704	e- switzerland.scanning.6A30@aptiv.com			
	6A40	Aptiv Global Holding GMBH Spitalstrasse 5 8200 Schaffhausen Switzerland VAT CHE- 486.063.019	e- switzerland.scanning.6A40@aptiv.com			
	6A50	Aptiv PLC Spitalstrasse 5, 8200 Schaffhausen, Switzerland CHE-277.309.031	e- switzerland.scanning.6A50@aptiv.com			

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
Turkey	5666	APTIV TURKEY TEKNOLOJİ HİZMETLERİ LTD.ŞTİ. Adres: Hasanağa mh. 12. Cd. No:8/1 16280, Nilüfer/BURSA Vergi Dairesi: Ertuğrulgazi Vergi Dairesi Vergi Numarası: 7190004161	e-turkey.scanning.5660@aptiv.com	APTIV TURKEY TEKNOLOJİ HİZMETLERİ LTD.ŞTİ. Adres: Hasanağa mh. 12. Cd. No:8/1 16280, Nilüfer/BURSA	emea.accounts.payable@aptiv.com	Local suppliers to deliver invoices through governmental portal as per country regulations
Tunisia	611	APTIV TUNISIA Aptiv Services Tunisia Sarl, Nouvelle Zonz Industrielle 9070 Medjez Elbab	e-tunisia.scanning.6110@aptiv.com	Aptiv Services Tunisia Sarl, Nouvelle Zonz Industrielle 9070 Medjez Elbab	emea.accounts.payable@aptiv.com	All suppliers to Aptiv Tunisia must submit original invoices not commercial invoices .
US	2800 (DAHQ, DA26, DA31) (DIRECT) Only invoices for non-tangible items for plant DAHQ	Aptiv Services, US, LLC Advanced Safety & User Experience 5725 Innovation DR, M/C 483-400-KOK Troy, MI 48098 US	Self-Billing	Send to your local site contact	aptiv.ap.us@aptiv.com	Physical / Material Send Packaging Slip / Bill of lading (no invoice needed)
	2800 (DAHQ, DA26, DA31) (INDIRECT)	Aptiv Services, US, LLC Advanced Safety & User Experience 5725 Innovation DR, M/C 483-400-KOK Troy, MI 48098 US	northamerica.es.accountspayable@aptiv.com		aptiv.ap.us@aptiv.com	Non-Physical (Service, Shipping) Tooling
	1290, 1300 (DIRECT)	APTIV Services US, LLC Signal and Power Solutions 5725 Innovation Drive, MI 48098	Self-Billing	Send to local Plant Contact	aptiv.ap.us@aptiv.com	Physical / Material Send Packaging Slip / Bill of lading (no invoice needed)
	1290, 1300 (INDIRECT)	APTIV Services US, LLC Signal and Power Solutions 5725 Innovation Drive, MI 48098	Requestor		aptiv.ap.us@aptiv.com	Non-Physical (Service, Shipping) Tooling

Country	Site(s)	Company Name and Address (to appear on Invoice)	Send Soft Copy invoices to	Send Hard Copy invoices to	AP Helpdesk contact details	Special notes
	1410	APTIV Services US, LLC 5725 DELPHI DR., MI 48098	Requestor		aptiv.ap.us@aptiv.com	Physical / Material Send Packaging Slip / Bill of lading (no invoice needed)
	2630 (INDIRECT)	Aptiv Services 4 US, LLC 2611 Superior Court. MI 48326	Requestor		aptiv.ap.us@aptiv.com	Non-Physical (Service, Shipping) Tooling
	2630 (DIRECT)	Aptiv Services 4 US, LLC 2611 Superior Court. MI 48326	Self-Billing	Send to local Plant Contact	aptiv.ap.us@aptiv.com	Physical / Material Send Packaging Slip / Bill of lading (no invoice needed)
	2530 (INDIRECT)	DELPHI AUTOMOTIVE PLC 5725 DELPHI DR. MI 48098	Requestor		aptiv.ap.us@aptiv.com	Non-Physical (Service, Shipping) Tooling
	2530 (DIRECT)	DELPHI AUTOMOTIVE PLC 5725 DELPHI DR. MI 48098	Self-Billing	Send to local Plant Contact	aptiv.ap.us@aptiv.com	Physical / Material Send Packaging Slip / Bill of lading (no invoice needed)
	2650 (DIRECT)	APTIV Services US, LLC Signal and Power Solutions - Tijuana 5725 Innovation Drive, MI 48098	Self-Billing	Send to local Plant Contact	aptiv.ap.us@aptiv.com	Physical / Material Send Packaging Slip / Bill of lading (no invoice needed)
	2650 (INDIRECT)	APTIV Services US, LLC Signal and Power Solutions - Tijuana 5725 Innovation Drive, MI 48098	Requestor	Send to local Plant Contact	aptiv.ap.us@aptiv.com	Non-Physical (Service, Shipping) Tooling
UK	5320	Aptiv Services UK Ltd Binley Court, 2 Brindle Avenue , Coventry, CV3 1JG , UK or 1 Park Row Leeds LS15AB	e-uk.scanning.5320@aptiv.com	EMEA Digital Documents Management Center AL. Powstancow Wielkopolskich 13d Enterprise Park 30-707 Kraków Poland	emea.accounts.payable@aptiv.com	





Remittance Advice Notes

Remittance Advice Notes are sent directly from Aptiv's ERP system (SAP) in the moment of finalizing the process in the SAP system and forwarding payment instruction to Aptiv's bank, and have the following form:

- Remittance Advice Notes are sent from the generic mailbox: Payment.Advice@Aptiv.com
- The subject of the email is standard: 'Payment Advice from Aptiv'
- The e-mail is supplied with a PDF document which contains Payment Details such as: the booking number in Aptiv's system, the number of supplier's document, the date of supplier's document and the amount paid by Aptiv
- Communication is maintained in English

Since Remittance Advice Notes are sent from the generic mailbox Payment.Advice@Aptiv.com it may happen that they end up in the Spam box. In such case, the supplier must mark the address as trusted, so that the next time Remittance Advice Notes are delivered correctly to the main mailbox.

Please note that Payment.Advice@Aptiv.com mailbox is not intended to receive/respond; our Help Desk emails remains unchanged for any further question you would have.

Suppliers can contact Aptiv's AP Helpdesk team to confirm and update email addresses to be used when Remittance Advice Notes are sent.

Additional country specific invoicing requirements & local language information

China

In all cases the following requirements apply to PDF & hard copy invoices. Failure to comply with these requirements may result in payment delays and/or return of invoices to Suppliers.

所有电子及纸质发票应包含以下信息并符合以下要求，否则可能会导致付款延迟和/或将发票退回供应商。

1. Vendor Legal Name.
供应商法定名称
2. Vendor's Registered Address.
供应商注册地址
3. Vendor's Tax Identification Number.
供应商税号
4. Vendor's invoice number. It is preferred that this number does not contain any special characters such as -, /, _, etc.
供应商发票号码，该号码最好不要包含任何特殊字符，如-、/、_等。
5. Invoice date. Accurate invoice date and within 5 days of invoice submission date.
发票日期，确保日期准确并在开票后 5 日内寄送。
6. Correct Aptiv customer (Bill-To) name and Aptiv GST/VAT/Tax Identification number.
正确的 Aptiv 公司（付款单位）名称和税号。
7. Aptiv Purchase Order / Schedule Agreement number
APTIV 采购订单号/发运合同编号

- (a) Aptiv requires Purchase Orders / Schedule Agreements for all goods and services. Aptiv Purchase Orders are available as PDF documents. If you do not receive this, please request one from the person placing the order.

Aptiv 要求所有货物和服务都要有采购订单/发运合同，

Aptiv 采购订单以 PDF 文档的形式提供，如果您没有收到，请向相关联系人索取。

- (b) One Purchase Order number ONLY per invoice.

一张发票对应一个采购订单号

8. Delivery Note number on invoices for goods.
发票备注对应的货物发运编号
9. Description of the goods or services. Where possible, the same description as on the Purchase Order should be used.
商品或服务描述，在可能的情况下，应使用与采购订单上相同的描述
10. Quantity of the goods or services. This should match the delivered quantity.
货物或服务的数量，应与发运数量相符
11. Unit of measurement. In the same units as the Purchase Order.
计量单位，应与采购订单一致
12. Unit price. In the same currency as the Purchase Order.
单价，币种应与采购订单一致
13. Total amount excluding tax. In the same currency as the Purchase Order.
未税金额，币种应与采购订单一致
14. Tax amount. In the same currency as the Purchase Order.
税额，币种应与采购订单一致

15. Total amount including tax. In the same currency as the Purchase Order.

含税金额，币种应与采购订单一致

16. Shipment number. For freight and custom charges.

运费和关税相关费用要注明发运单号

17. Delivery address. The address to which goods are delivered or at which services are provided. Note
发票上要写明货物发运或服务提供地址，并注意以下事项：

- (a) Invoices should not include additional charges that are not on the Purchase Order. If there are additional charges, please agree a billing procedure with the Aptiv contact, request an additional Purchase Order and invoice separately.

发票不应包括采购订单上未列出的额外费用。如果有额外费用，请与 Aptiv 联系人商定计费原则，单独申请额外的采购订单，并单独开具发票。

- (b) Only invoices will be paid. Statements, delivery tickets, pro-forma invoices or other documents will not be processed for payment without prior approval from Aptiv.

APTIV 仅依据发票付款。未经 Aptiv 事先批准，对账单、送货单、形式发票或其他单据不会被处理并安排付款。

- (c) In certain countries, supplier invoices may be required to include additional information. Suppliers are expected to understand and follow applicable invoice format requirements.

在某些国家，供应商发票可能需要包含附加信息，供应商应

理解并遵循适用的发票格式要求。

公司名称	税号/社会信用代码	地址	电话	开户行	银行帐号
安波福电子（苏州）有限公司	9132059475393991XQ	苏州工业园区长阳街 123 号	0512-62831888	德意志银行（中国）有限公司上海分行	3540275015
安波福中央电气（上海）有限公司	91310000679379765J	上海市嘉定区安亭镇园国路 200 号	021-59562200	德意志银行（中国）有限公司上海分行	404362-3540259015
安波福中央电气（上海）有限公司武汉分公司	91420100MABTUKLM57	武汉市经济技术开发区车城东路 10 号创思汇科技大厦 21 楼		中国农业银行武汉东风支行	17071601040006560
安波福连接器系统（南通）有限公司	913206125855832554	江苏省南通市通州经济开发区河滨路 9 号	0513-85363758	德意志银行（中国）有限公司上海分行	3542859015
安波福（中国）投资有限公司	913100007109208644	中国（上海）自由贸易试验区德林路 118 号 3 幢 1 层	021-28968866	德意志银行（中国）有限公司上海分行	3511631015
安波福（苏州）企业管理有限公司	91320594MA7L3K819U	中国（江苏）自由贸易试验区苏州片区苏州工业园区长阳街 123 号 18 栋 2 层	0512-62636666	德意志银行（中国）有限公司上海分行	3597671015
安波福（中国）科技研发有限公司	91310000756988821C	中国（上海）自由贸易试验区德林路 118 号	021-28968866	德意志银行（中国）有限公司上海分行	3540242015
安波福（上海）国际管理有限公司	913100000900859000	上海市嘉定区安亭镇园国路 60 号	021-39897070	德意志银行（中国）有限公司上海分行	3544590015
安波福电气系统有限公司	91310000607307316A	上海市嘉定区安亭镇园国路 60 号	021-59563300	中国农业银行上海嘉定区安亭支行	038084-08015001927
安波福电气系统有限公司	91310000607307316A	上海市嘉定区安亭镇泰波路 8 号	021-39585800	德意志银行（中国）有限公司上海分行	3504396015
安波福电气系统有限公司重庆分公司	91500109590526052T	重庆市北碚区蔡家组团 B 分区 B01-1/03	023-88026200	工商银行重庆北碚三溪口支行	3100037109100006014
安波福电气系统有限公司嘉兴分公司	91330411MA2BBNH68	浙江省嘉兴市秀洲区康和路 660 号	0573-82036851	中国银行嘉兴经济开发区支行	370175145369
安波福电气系统有限公司武汉分公司	91420100669506847K	武汉经济技术开发区全力北路 169 号	027-84896688	德意志银行（中国）有限公司上海分行	3545308015
安波福电气系统有限公司成都分公司	91510112574647284U	成都经济技术开发区南四路 400 号	028-65081800	交通银行成都龙泉驿支行	511620011018160125037
安波福电气系统有限公司芜湖分公司	9134020068205884XF	芜湖市弋江区高新技术产业园区滨江南路福达工业园	0553-5673300	中国工商银行芜湖高新技术开发区支行	1307222309000013436
安波福电气系统有限公司烟台分公司	91370600779713812D	中国山东省烟台市福山区永达街 980 号	0535-6363300	德意志银行（中国）有限公司上海分行	3545332015
安波福电气系统有限公司长春分公司	91220101735942306R	长春市经济开发区温州街 1318 号	0431-85860000	工行经开支行	4200223209000009088
安波福电气系统有限公司白城分公司	91220800605250117X	白城市经济开发区花园路开发大街 1365 号	0436-3258484	工行长庆支行	0805221309000912609
安波福电气系统有限公司天津分公司	91120222300639236K	天津市武清开发区泉明路 10 号	022-59983777	德意志银行（中国）有限公司天津分行	3030467015
安波福电气系统有限公司江门分公司	91440700MA4UK2DY7L	江门市高新区云沁路 86 号 2 幢	0750-3760600	中国工商银行股份有限公司工行江门江海支行	2012 0023 0912 4855 302
安波福电气系统有限公司荆州分公司	91421000MA4901HW5A	荆州市荆州开发区深圳大道 9 号	0716-4084100	交通银行股份有限公司荆州分行营业部	429899991010003019416
安波福电气系统有限公司泰云分公司	91310000607307316A	上海市嘉定区安亭镇泰云路 100 号 1 幢、4 幢、7 幢	021-59563300	中国农业银行股份有限公司上海安亭支行	03808408015001927
安波福电气系统有限公司长隆分公司	91220100MABX21166M	长春市中韩（长春）国际合作示范区德旺路 588 号	0431-85860000	中国银行长春开发区支行营业部	160460138959
安波福连接器系统（武汉）有限公司	91420100MADN44MUX1	湖北省武汉市武汉经济技术开发区军山街凤亭北路 18 号	15021209310	德意志银行(中国)有限公司上海分行	3518339015



安波福连接器系统（盐城）有限公司	91320900663276681M	江苏省盐城市盐南高新区赣江东路 1 号	0515-89905001	德意志银行（中国）有限公司上海分行	3594348015
安波福（常熟）汽车技术研发有限公司	91320581MAE233PWX9	常熟市东南街道云深路 2 号	021-20804688	德意志银行（中国）有限公司上海分行	3511540015